

APPROVED

Galax City Electoral Board
September 19, 2016, 9:00 a.m.

Melba Knox, Electoral Board Member and Stacey Reavis, Registrar met with Randy Butcher and Joey Davis in the Municipal 1st floor conference room to do the Test and Seal Procedures on the PCUs in preparation for the November 8 election. All machines were checked internally and adjusted for proper calibration and electrical specifications, as well as, the printers on each machine. Meeting adjourned at 9:50 a.m.

Norma Haynes and Melba Knox met at 1:00 p.m. to count ballots as instructed by Stacey Reavis, Registrar for Galax City precincts for the November 8th Election in the Municipal 1st floor conference room. Sylvia Richardson coming from her work joined the counting at 2:25. Counting was completed at 3:00. The group then moved to the registrar's office to discuss plans for the election.

Melba Knox read the draft minutes from the August 8, meeting. Norma made a motion to approve the minutes and motion was passed.

Stacey presented an updated list of possible Officers of Election Assignments. Several members had serious illnesses and one an operation, so positions may be altered. New possible workers will need to be trained and most had returned paperwork. Hopefully extra workers will be available for the expected large turnout for the election.

Wording for voters who do not have an ID was discussed. Workers need to suggest that it would be easier for a person to get ID in car, if available rather than having to bring ID to the registrar's office at a later date, if a provisional ballot is voted. Do not say "Voter cannot vote!"

Contingency plans for various reasons have been arranged, especially bad weather. Stacey gave us a Galax City Election Day Emergency Preparedness brochure. Poster and brochures are made available for the public places by Stacey for board members to distribute.

Statement of Results, Minimum training standards, Proposed Constitutional Amendments information for the election, PCU Ballot Styles/buttons/colors for November 8, 2016 page, and Galax City Officer of Election Questionnaire were distributed by Stacey.

It was decided to visit East PRECINCT with some machines to recheck best arrangement on October 13, 2016 Thursday at 3:00 p.m. Norma will contact facility manager. Stacey said she was still working on getting a printer for the one day from Chris Young, IT person for the City.

Electoral Board will meet October 25 at 2:30 p.m. to pack Supply Cases.

Next meeting will be September 20, at 2:30 p.m. to check Touchscreens in the City Council Chambers at 2:30.

Meeting adjourned at 3:35 p.m.

Respectfully submitted

Melba M. Knox, Secretary