

**APPROVED**

Galax City Electoral Board  
October 25, 2016 2:30 p.m.

The Galax Electoral Board met at 2:30 p.m. in the Galax City work room to pack the 4 precinct cases for the November 8, 2016 Election. Norma Haynes and Melba Knox met at 2:30. Stacy Reavis called Sylvia Richardson and found she was in Winston Salem at the hospital with her husband, who had been taken there ill.

After completing the packing, Norma and Melba moved to the Registrar's office to continue the meeting to make plans with Stacy for the November 1 training session.

The minutes of the September 19 and 20 and the October 13 meetings were read and approved.

The following hand-outs, including some revamped State Handbook sections, were distributed:

Officer of Election Assignments for November 8, 2016 Election

New East Precinct Layout

11/1/2016 General Session itinerary for poll workers

22-2 Prohibited activities at the polls, 24.2-606 Preservation of order,  
24.2-607 Prohibited conduct ;intimidation of voters; disturbance of election; how  
prevented; penalties.

Electronic Devices inside the Polling Place

24.2-607 Weapons in the Polling Place

Greeter Responsibilities

17.18. Canvas of Votes Cast

18. Canvassing Results

24. Procedures Concerning Election Records for Clerk of Circuit Court

Absentee Ballot – After Election Requirements

17. Provisional Ballots

Joey Davis will supply a copier for East Precinct.

A concern regarding a person with a gun using it in an intimidating manner was addressed. If a person is asked to leave a poll, he must be allowed to vote first.

Concerns, for fire extinguishers and an additional door to leave each precinct, were addressed. Norma will check with East and South and Melba will check North.

Melba will contact Sylvia with new hand-outs and discuss her part in the November 1 , meeting.

Next meeting will be November 1, 6:30 p.m. for a training session for the November 8 Election in the 2<sup>nd</sup> floor City Council Chambers.

Meeting adjourned at 4:00 p.m.

Respectfully submitted,

Melba M. Knox, Secretary