

## Part-Time Golf Course/Cemetery Laborer

The City of Galax is seeking qualified candidates to fill the part-time position of Golf Course/Cemetery Laborer. Application is available at 111 E. Grayson St. or online at [www.galaxva.com](http://www.galaxva.com). Submit the completed application and release form to City of Galax, Judy Bolt, Human Resources Director, 111 E. Grayson Street, Galax, VA 24333 or email to [jbolt@galaxva.com](mailto:jbolt@galaxva.com). The position is open until filled. The City of Galax is an Equal Opportunity Employer.

FLSA Status: *Non-Exempt*

### General Definition of Work

Performs manual and semiskilled work participating in the preparation and maintenance of the public golf course, and of City owned cemeteries, and related work as apparent or assigned. Work is performed under the close supervision of the Golf Course/Cemetery Facilities Manager.

### Qualification Requirements

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.*

### Essential Functions

Maintenance of golf course grounds, fairways, tees and greens, irrigation and water systems, and City owned cemeteries.

Operates a variety of mowers and equipment in grass cutting and trimming operations; operates weed eater and leaf blower, removes debris and trash from City properties.

General grass cutting, and brush clearing at City owned cemeteries and golf course; the cutting, aeration, dressing and watering of greens with specialized equipment, the repair of irrigation systems.

Assists with golf course and City owned cemetery building and facilities maintenance; works in clubhouse.

Participates in building new tees and greens, building and maintaining flower beds.

Assists with repair of property damage.

Performs maintenance work on golf course and cemetery equipment and machinery.

Assists with landscape maintenance of City properties, to include mulching, pruning, and mowing.

May assist with the maintenance of cemetery plot ownership records and public in selection of cemetery plots.

May drive and operates various vehicles and equipment such as skid-steer, front end loader and tractor.

Assists with pushing snow when needed.

### Knowledge, Skills and Abilities

Some knowledge of the safe use, operation and preventive maintenance of the equipment to which assigned; skill in the use of equipment to which assigned; ability to understand and follow specific oral instructions; ability to perform manual labor for extended periods, often under unfavorable weather conditions; ability to establish and maintain effective working relationships with associates and the general public.

### Education and Experience

High school diploma or GED, or equivalent combination of education and experience.

### Physical Requirements

This work requires the occasional exertion of up to 50 pounds of force, frequent exertion of up to 25 pounds of force and occasional exertion of up to 100 pounds of force; work frequently requires walking and occasionally requires standing, sitting, speaking or hearing, using hands to finger, handle or feel, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling, pushing or pulling, lifting and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires visual inspection involving small defects and/or small parts, using measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to outdoor weather conditions and

---

occasionally requires working near moving mechanical parts, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to vibration; work is generally in a moderately noisy location (e.g. business office, light traffic).

**Special Requirements**

Possession of an appropriate driver's license valid in the Commonwealth of Virginia, prefer possession of, or ability to obtain commercial driver's license.

---