

APPROVED

Galax City Electoral Board
February 7, 2017 2:30 p.m.

The Electoral Board met at 2:30 p.m. with the Registrar to appoint a new group of Officers to serve the Galax City for a one year term with a beginning date of March 1st. Norma Haynes called the meeting to order at 2:30 with Melba Knox, Sylvia Richardson and Stacey Reavis present.

The minutes from the November 9 meeting were read by Melba and approved after Sylvia made a motion.

Stacey relayed meal arrangement payments and reservation for dinner with Pulaski delegates for Norma and Sylvia who would be attending the conference at the Omni in Hot Springs, Virginia, March 3-5, 2017. A Schedule for the meetings was distributed.

Members discussed unusual behavior of a poll officer who left her area for 30 minutes without notifying co-officers and returned. She also told another officer to change positions. She was not the Chief. She also arrived without Training Manual instructions. Group decided to discuss this behavior with her before reappointing.

Some discussion occurred regarding deduction of \$5, as stated in previous policy for not attending training sessions. The Board felt this policy is needed to be sure all officers attend training sessions, in order to be informed of all facts and procedures needed, for a smooth and proper election to take place.

Stacey announced a June Primary (probably dual) would take place June 13, 2017. She told us her husband would be having surgery in February 27 and she will need to be absent some days that week, but the office would be covered with substitutes.

A letter of intent to be a poll officer was received from Rebecca Jane Ward by Stacey. Melba will call and discuss responsibilities with her so she will understand the overall procedures. Sylvia mentioned Theda Early as a possible poll officer.

Melba has not received notification of reappointment to the Electoral Board.

Stacey distributed a possible Budget Memo for 2017 to the board for discussion. Members felt expenses for 3 members should be added for the State meetings. Stacey said she would adjust this accordingly and she will submit the Budget to the Galax City Board.

Stacey said she was working on arranging sessions for new voting machine discussions from ESO and Hart companies for the Electoral Board, a representative from the City Manager's office, and Randy Butcher and Joey Davis, who prepare the machines for elections.

New Notebooks for the evaluation of new voting machines were prepared by Stacy for each Electoral Board member. Subjects in the notebooks included information to be considered and possible questions regarding costs, physical characteristics, etc.

Norma adjourned the meeting at 3:43 P.M.

Respectfully submitted,

Melba M. Knox, Secretary