

**APPROVED**

Galax City Electoral Board  
May 29, 2018, 2:35 p.m.

Darla Mays called the meeting, with Melba Knox and Stacey Reavis in the Galax City Registrar's office, to order at 2:35 p.m.

The minutes for Feb. 1, March 30, April 19 and 27, and May 2 were read and approved.

Stacey gave us handouts:

1. Revised list of Poll workers for the Election
2. Dual Primary Election Training Plan
3. Review of Responsibilities for Electoral Board members
4. Revised SOR form

Alternate polling places with reminders for June 12 Election had been checked.

Elaine Schaeffer will be the one time alternate for the CAP if needed.

OVO unit will be sent to the company due to a voting problem with the machine. It was not a security problem. Signatures were required. Vendor is in Winchester but unit will eventually go to California. An ERROR occurred in the set up and one vote for CAP was to be scanned later.

June 1, 2:00 p.m. CAP will be trained in City Council meeting room. Melba and Sylvia will be there. Supply cases will be packed on June 8 at 2:30 p.m. by Board members.

Melba has decided to not go to Richmond due to a conflict with her family vacation.

A problem may occur for CANVASS, if a provisional ballot is cast. This was discussed.

Meeting adjourned at 3:25 p.m.

Respectfully submitted,

Melba M. Knox, Secretary