## **APPROVED**

Galax City Electoral Board Sept. 11, 2018, 4:00 p.m.

Darla Mays, Sylvia Richardson and Melba Knox met in the Galax City Conference room. Darla called the meeting to order at 4:00 p.m. Stacey did not attend the meeting but left some notes for the Board to take care.

Melba read the minutes from the July 19 meeting and the Board approved them.

Board members need to call the members of their precinct by September 14 to determine whether poll workers will be available November 6 for the Election. Notify Stacey about results. If needed a meeting due to absenteeism could be Sept 21. Melba will check with Norma Haynes, Jackie Ceary and Frank Ceary for possible alternates.

Board members need to be sure copiers and paper will be available for their precincts by November 1.

"CHIEF OFFICER OF ELECTION – REMINDERS/TIPS", prepared by Stacey were read and discussed. These were expected to be very helpful for the November Election.

September 17, 10:00 a.m. Melba will be available for L & A Testing of Absentee Ballot machines and on October 11, 9:00 a.m. for the L & A Testing of the machines for the precincts.

Training schedules will be discussed later.

Meeting adjourned at 4:30 pm.

Respectfully submitted,

Melba M. Knox, Secretary