

APPROVED

Galax City Electoral Board
October 18, 2018, 3:30 p.m.

Melba Knox and Darla Mays met with Stacey in Registrar's office at 3:30 p.m. Melba read the minutes and the board approved them from past September 11 and July 19, 2018 meetings. Melba relayed that she had attended the L & A Testing Session with Randy Butcher and Joey Davis for Absentee machines on September 17 in the 1st floor meeting room. Helen Kyle was present as an observer. Afterward Melba, in the presence of Stacey, counted the ballots for the November 6 Election.

October 11 at 9:00 a.m. Melba was present for the L & A Testing of regular machines with Joey Davis and Randy Butcher in the City Council Chambers with Stacey Reavis directing the testing.

Norma Haynes had informed the Board that she would be a poll worker for November 6 election.

The Electoral Board made plans for the Training sessions.

Stacey had following handouts:

1. Schedule Trainings session with assignments.
2. Revised "Chief Officer of Election Reminders/Tips"
3. Department of Elections "Absentee Ballot after 11/6/18 General and Special Elections Requirements"
4. Department of Elections "11/6/18 General and Special Elections Records and related items- Clerk of the Circuit Court Guidance"
5. Department of Elections "Election Night, Provisional Ballot Meeting and Canvas"
6. Galax City Election Day Emergency Preparedness- (Note new Chief of Police Cooper)

Stacey said she would see that Sylvia received copies of the handouts.

Meeting adjourned at 3:55 p.m.

Respectfully submitted,

Melba M. Knox, Secretary