

APPROVED

Galax City Electoral Board
October 15, 2019, 2:45 p.m.

C. C. Kurtz, Sylvia Richardson, and Melba Knox met with Stacey Reavis in the Registrar's office to plan the upcoming election.

C.C. Kurtz called the meeting to order at 2:35 p.m.

Stacey discussed the fact the What If Guides had been updated from the State with extra pages but old page information with a new format. The Election Day Guide had been tweaked with appropriate new dates. Training schedules will be similar to those in the past. The L and A Testing for the machines had been speeded up which meant less time was needed.

Stacey handed out and we discussed as needed the following:

1. 2019 Virginia Election Laws Book
2. Officer of Elections Assignments (Nov. 5, 2019)
3. Chapter 13 Provisional Ballots - June 19
4. Chapter 14 Canvass - June 2018
5. Galax City Election Day Emergency Preparedness
6. Letter from Joliefawn Liddell, Disability Rights Advocate
7. Statement of Results for CAP, Regular Precinct
8. Chapter 10 Election Day Prep - June 19
9. What to do with your numbers after the polls close (Nov. 5, 2019)
10. Access to Provisional Ballot Logs policies by VA Dept. of Elections - Oct. 12, 2019
11. Absentee Ballot Information by VA Dept. of Elections (Nov 5, 2019)
12. Official Elect Advisory by VA Dept. of Elections - Oct. 17, 2019
13. Circuit Court Clerks Guidance by VA Dept. of Elections (Nov. 5, 2019)
14. Assignments for Board Members for the General Training Session (Oct. 11, 2019)
- 15 Assignments for Board Members for Specific Precincts
16. Revised Alternate Polling Locations and information
17. Galax City Officer of Election Questionnaire (Oct. 28, 2019 session)
18. Responsibility letter for Officer of Election Green
17. Active Shooter/Hostile Intruder

We discussed Cybersecurity with Evaluation by Dec 31. We discussed possibilities for setting up Early Vote Center considering separate equipment needed, poll books, early voters, possible turnout, problems, etc.

Scheduling:

1. L & A testing already done October 9 at 9:00 AM
2. October 22, Tuesday 6:00 PM EPB Training
3. October 24, Wednesday 6:00 PM Optical Scan Voting Equipment
4. October 28, 6:15 Monday 6:15 PM Chief/Assistant
5. October 28, 7:00 Monday 7:00 PM All Officers
6. November 1, 2:39 PM Friday Precinct Supply Case Preparation

Meeting adjourned 3:35 PM.

Respectfully submitted,
Melba M. Knox